



International Society for Autonomic Neuroscience

established 1995

www.autonomicneuroscience.info

Dear Colleague

ISAN 2024, will be held in UK, jointly between Oxford and Birmingham from the 23rd to the 27th July, 2024. The first two days in Oxford (in the Department of Physiology, Anatomy and Genetics) will have a cardiovascular focus with invited symposia. Sessions in the University of Birmingham (25th-27th July) will cover all fields of Autonomic Neuroscience.

We plan to have a plenary sessions each day and three parallel symposia throughout.

The **International Program Committee (IPC)** now invites members to submit proposals for symposia.

All submissions will be considered by the IPC, which has representation from both basic and clinical autonomic neuroscience and from the local organising committee (LOC).

All submissions must follow the guidelines below and be sent to Keith Brain (k.l.brain@bham.ac.uk) by Friday **30th June** 2023, with ISAN2024 in the subject line.

Guidelines for Symposium Submissions

1. The IPC's primary objective is to generate the highest quality scientific program. Where possible it is important that proposals have contributions from both basic and clinical scientists as well as contributions from across the Societies. If necessary, the IPC will dovetail symposia to ensure weighting of clinical and basic science as well as quality within a session (i.e., merging symposia if needed).
2. Diversity of speakers with respect to seniority, geographical location and gender together with "hot" topics will be important considerations in the selection process. The most successful topics will summarize advances or present conflicting views in rapidly developing areas.
3. Each symposium will be 2 hours long and may include either 3 or 4 invited speakers allocated 90 min (in total, including discussion). It may have a Chair and co-Chair or just a Chair. Please note that if the Chair or co-Chair gives more than brief introductory remarks, the proposal must list them as a speaker.
4. We plan to include 2 presentations (likely 10 min + 5 min for discussion) related to the theme of the symposium, selected from accepted abstracts in order to permit early career researchers the maximum opportunities to present their work.
5. Please note that the LOC is still in the early stages of obtaining sponsorship so we cannot yet promise financial support for invited speakers although some support will be likely.
6. Prior to proposal submission, please ensure that all speakers have confirmed directly with you that, should your Symposium be selected, they will definitely attend the meeting, noting the limited financial support described above.
7. The person proposing the symposium is responsible for all communication with the speakers, including being a primary contact for speakers during the submission and review process, informing the speakers if the symposium bid was successful or not, ensuring that speakers submit abstracts, complete registration requirements and provide information to audiovisual staff as required.

8. In your submission please provide:

- (i) The title of symposium
- (ii) Names and addresses (including email) of proposer, Chair(s) and speakers
- (iii) Tentative titles of individual presentations
- (iv) One recent, full citation of a published work for each speaker
- (v) Confirmation that all speakers and Chairs have agreed to participate
- (vi) Overall objectives of the symposium (limit 1500 characters) and why the proposal is timely (limit 500 characters)
- (vii) Short summary of the symposium (limit 500 characters) to be used for publicity and fundraising purposes.
- (viii) Possibility that the symposium might be sponsored or speaker costs might be shared, defrayed from other sources.
- (ix) Any other information which you consider makes the proposal attractive

We're looking forward to working with you in Birmingham,



Dr Keith Brain

On behalf of the IPC and Local Organising Committee for ISAN2024

IPC chair: Julian Paton
Oxford: David Paterson
Birmingham: Keith Brain